THE DISTRICT MUNICIPALITY OF MUSKOKA

Request for Internal Review

Applicant Name:	
Applicant Phone Number:	
Applicant Email Address:	

Why are you requesting an internal review? Please select the appropriate box:

- ☐ I was refused fee subsidy
- ☐ My fee subsidy was cancelled
- ☐ My fee subsidy was reduced
- ☐ Other: _____

What was the date you received the decision?

Why do you disagree with the decision?

COMMUNITY AND PLANNING SERVICES DEPARTMENT
70 Pine Street, Bracebridge, Ontario P1L 1N3
www.muskoka.on.ca

Planning, GIS and Environment
Phone: 705-645-2100
Fax: 705-645-2207

Children's Services, Community Engagement, Housing, Ontario Works and Seniors Programs
Phone: 705-645-2412
Fax: 705-645-4272

If you have new supporting documentation, please submit it with the Request for Internal Review form.

Please sign and date:

_____	_____
Signature	Date
_____	_____
Signature	Date

Submit this form by email to the attention of the Manager, Early Learning and Child Care at childrensprograms@muskoka.on.ca or mail it to:

Attn: Manager, Early Learning and Child Care
C/O: Children's Services
70 Pine Street
Bracebridge, ON P1L 1N3

You may also drop this form off at any of our office locations:

1 King William Street, Unit 5, Huntsville
70 Pine Street, Bracebridge
169 Pine Street, Bracebridge
141 Main Street, Gravenhurst

The office locations have drop boxes by the main door. If using a drop box, please ensure you have clearly indicated that the documents are to the attention of the Manager, Early Learning and Child Care at Children's Services.