



INITIAL ACCEPTANCE CHECKLIST (SUBDIVISION)	
Attention: District of Muskoka Representative	
Engineer:	
Developer:	
Owner:	
Development Name (Phase): Please provide individual completed checklists for each individual phase of the development	
Location:	
Agreement Number:	
P.I.N Property Identification Number:	
Initial Acceptance Item	
Certificate of Substantial Performance (Signed)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Engineer's Statement Letter (Signed)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Record Drawings	
1) Full-Size Paper Set 24X36 Stamped full-size full set drawings redlined	<input type="checkbox"/> Yes <input type="checkbox"/> No
2) AutoCAD As-Built (UTM NAD83 ZONE 17) using DMM layering standard and 2D linework	<input type="checkbox"/> Yes <input type="checkbox"/> No
3) PDF As-Built Plot to PDF (not scanned)	<input type="checkbox"/> Yes <input type="checkbox"/> No
4) Lateral Location Sheet Completed using the DMM Template (x,y,z) coordinates at the connection and the curb stop at the property line	<input type="checkbox"/> Yes <input type="checkbox"/> No
District GIS approval of CAD as-builts	<input type="checkbox"/> Yes <input type="checkbox"/> No
Acceptable CCTV (MP4 Format only) video all new and existing sewer pipe lengths that lie in the limits of construction after completion	<input type="checkbox"/> Yes <input type="checkbox"/> No
Sanitary Sewer Testing Standing Water Test, Prequalification Leakage Test, Infiltration Test, Exfiltration Test, Water, Low Pressure Air, Deflection Testing	<input type="checkbox"/> Yes <input type="checkbox"/> No
Water Testing Testing of the water system shall include continuity testing of trace wire, swabbing (foam pig), pressure test for leakage, disinfection, gathering and testing of water sample as a condition of Substantial Performance.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Completed MECP Form 1	<input type="checkbox"/> Yes <input type="checkbox"/> No
Contractor Progress Payment Certificate	<input type="checkbox"/> Yes <input type="checkbox"/> No
Operations Sign-off and Deficiency List if Applicable (confirmation signature required from DMM operations and engineering consultant)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Security Reduction Calculation (Signed)	<input type="checkbox"/> Yes <input type="checkbox"/> No

ENGINEERING AND PUBLIC WORKS DEPARTMENT
70 Pine Street, Bracebridge, Ontario P1L 1N3
Phone: 705-645-6764 **Toll-Free:** 1-800-281-3483 **Fax:** 705-645-7599
Email: publicworks@muskoka.on.ca **Website:** www.muskoka.on.ca

Value of Securities Release (Signed)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Owner's Statutory Declaration Stat dec must be signed by the registered landowner	<input type="checkbox"/> Yes <input type="checkbox"/> No
Departmental no Objection Certificate (NOC)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Prepared by:	Acceptance by:

Note: All of the above documents shall be submitted/re-submitted with this checklist.
This checklist can be updated at any time or as required.