



Mandatory Connection – Request for Extension

To: The District Municipality of Muskoka
Engineering and Public Works
70 Pine Street, Bracebridge, ON P1L 1N3

By Fax: (705) 645-7599

By Email: mandatoryconnections@muskoka.on.ca

Civic Address:

Tax Roll Number:

Property Owner(s):

Mailing Address:
(If different from civic address)

Preferred Method of Communication:

Phone

Email

Mail

Phone number: _____ Email: _____

Reason for Extension Request:

Option #1 – Private System Installation Date (attach required documentation)

Option #2 – Cost to Connect (attach required documentation)

Property Owner Name (Print)

Signature

Date

Property Owner Name (Print)

Signature

Date

Property Owner Name (Print)

Signature

Date

Property Owner Name (Print)

Signature

Date

Background Information

The District Municipality of Muskoka is launching a campaign to educate and implement By-laws 2021-17 which requires mandatory connections for properties where municipal services are available.

Property owners may apply for an extension to the date they are required to connect citing one of the following two options. If an extension is granted, connection will be required no later than ten (10) years from the date of services becoming available, or the date of the application for an extension, as determined by the District.

Option #1 – Private System Installation Date

- If a private water and/or wastewater system was installed within the last ten (10) years or in this case after July 2007. Evidence satisfactory to the District must be provided i.e. Invoice for a new septic install or for well drilling.

Option #2 – Cost to Connect

- As per the Mandatory Connection By-law (2021-17), the District shall appoint a Consultant to make a determination of the cost to connect to services. If the consultant determines that the estimated cost to connect is greater than \$30,000.00, a 10-year extension may be granted at the discretion of the Review Committee. If the consultant determines that the estimated cost to connect is less than \$30,000.00, the owner has the option to provide at least two (2) quotations from licenced contractors setting out the detailed scope of work and cost of any connections.

Instructions to Complete the Request Form

Civic Address: This is the address of the property that the application relates to. If you do not have a civic address, for example because the property is vacant land, please provide the legal description of the property (lot, block, plan).

Tax Roll Number: You can find this number on your annual property tax bill or on the mandatory connection notification letter.

Reason for Extension Request: **Please ensure you attach the required documentation.**

Option #1 - Include evidence providing the date the water or wastewater system was installed i.e. Invoice for a new septic install or for well drilling.

Option #2 - Include at least two (2) quotations from licenced contractors setting out the detailed scope of work and cost of any connections.

The following review process will be completed for each application:

The Review Committee is comprised of the Commissioner of Engineering and Public Works and the Commissioner of Finance and Corporate Services. This Committee will review all applications and provide a written response within 2-4 weeks of the request.

Any extensions granted by the Committee may be re-evaluated under the following occurrence:

1. Private System - the existing private system(s) is not being maintained to meet safety and environmental regulations.
2. Cost to Connect – if, in the future, services are installed closer to the eligible property thereby reducing the cost to connect.

The Review Committee is under no obligation to grant an extension.