



# **The District Municipality of Muskoka Emergency Plan**

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## Appendix Index

### Disclaimer:

Appendices contained in this Plan are confidential in nature and are not to be copied or redistributed. Doing so can jeopardize the integrity of the Plan.

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## **1. Preamble**

- 1.1. In accordance with the Emergency Management and Civil Protection Act, R.S.O. 1990, Chapter E.9 (formerly the Emergency Management Act), there is a requirement for municipalities, Ministers of the Crown, designated agencies, boards, commissions and other branches of government are required to develop and implement an emergency management program consisting of an emergency plan, training program and exercises, public education and any other elements prescribed by Regulation.
- 1.2. The District Municipality of Muskoka's (the District) Emergency Plan (Plan) establishes a framework for responding to emergencies and outlines the following:
  - 1.2.1. Policy for municipal emergency management
  - 1.2.2. Emergency management operating structure
  - 1.2.3. Response and operating strategies
  - 1.2.4. Hazard identification
  - 1.2.5. Roles and responsibilities

## **2. Introduction**

This Plan has been prepared in order to provide District staff, key officials and agencies an overview of initial response expectations, as well as outline roles and responsibilities during an emergency. For this Plan to be effective, it is important that all concerned be made aware of its provisions and that every official, agency and department be prepared to carry out assigned functions and responsibilities in an emergency. The following paragraphs provide an overview of background and highlighted areas of this plan.

The Emergency Management and Civil Protection Act, R.S.O. 1990, Sec. 2.1 (1), (2) requires municipalities to develop and implement an emergency management program. All emergency management programs shall consist of an emergency plan, training programs and exercises, public education and any other element required by the standards as identified.

### **2.1. Short Title**

- 2.1.1. This document, the District of Muskoka's Emergency Plan may also be referred to as "the Plan".
- 2.1.2. The District Municipality of Muskoka may also be referred to as "the District".

### **2.2. Aim**

The District maintains an active Emergency Management Program (Program). The purpose of this Program is to protect and preserve life and property during an emergency by providing efficient, coordinated emergency services and responsible decision-making. The program provides related training to District staff and external agencies and permits the coordination of community-based training exercises and collaborative partnerships. The program is designed to ensure that all agencies who have the potential to respond to an emergency are made aware of their respective roles and responsibilities, and are capable of fulfilling assigned tasks.

- 2.2.1. The program provides opportunity for the inclusion of subordinate plans that may be integrated into a response. The aim of the program is to:

- 2.2.1.1. Minimize the effect of the emergency.
- 2.2.1.2. Protect and preserve life and property.
- 2.2.1.3. Assist Area Municipalities as requested.
- 2.2.1.4. Restore essential services.
- 2.2.1.5. Maintain services in the unaffected areas.

### **2.3. Authority**

The Emergency Management and Civil Protection Act mandates and governs the municipal emergency planning program and plan, as per:

- 2.3.1. As enabled by the Act, this Plan and its elements have been issued under the authority of The District Municipality of Muskoka **By-law 2015-53; as replaced with By-law 2020-8 dated March 25, 2020** and filed with the Emergency Management Ontario, Ministry of Community Safety and Correctional Services.

### **2.4. Administration**

- 2.4.1. This Plan is reviewed by the Emergency Management (EM) Division annually or as required, in consultation with the District Strategic Leadership Team.
- 2.4.2. The EM Division maintains the master copy of the Plan. Major revisions to the Plan are presented to Muskoka District Council for approval; however, the Community Emergency Management Coordinator (CEMC) may make revisions to the appendices and minor administrative changes. Updated appendices will be distributed to all registered Plan holders.
- 2.4.3. As required, additional copies may be obtained through official channels.
- 2.4.4. It is the responsibility of each person, agency, service or department named within this Plan and appendices to notify the EM Division immediately of any revisions or changes. All changes, additions or deletions should be forwarded to the CEMC.
- 2.4.5. The CEMC(s), in collaboration with the Emergency Control Group (ECG) will test the overall effectiveness of the Plan (or elements thereof) through training and exercises. Revisions to this Plan may incorporate recommendations stemming from such exercises and/or training.
- 2.4.6. Much of the information provided in this Plan is considered to be confidential. Under the Freedom of Information and Protection of Privacy Act (FIPPA), it is required that this information be kept confidential. Designated Plan holders are responsible for the confidentiality and updates applied to their copy. Electronic versions of the Plan must be filed accordingly so to maintain confidentiality, where access is limited to the designated holder or Alternate.

### **2.5. Definitions and Terms**

#### **Agency On-Scene Commander**

The person(s) designated by each agency responding to an emergency who is responsible for managing the agency on-scene response operations in consultation and coordination with the Emergency Site Manager (Incident Commander) and the ECG.

### **Area Municipality**

Inclusive of six Area Municipalities and two First Nation's Communities, which are located within the District's geographical boundary.

1. Town of Bracebridge
2. Township of Georgian Bay
3. Town of Gravenhurst
4. Town of Huntsville
5. Township of Lake of Bays
6. Township of Muskoka Lakes
7. Wahta Mohawk Territory
8. Moose Deer Point First Nation

### **Chief Administrative Officer (CAO)**

The CAO, or designate of the District is the Chair of the ECG and is responsible for coordinating operations within the EOC.

### **Command Post**

A mobile communications/central control center from which the Emergency Site Manager and Agency On-Scene Commander(s) will manage on-site activities and communicate with the EOC and other operational communication centers.

### **Community Emergency Management Coordinator (CEMC)**

An individual officially designated by the Municipality who is responsible and accountable for the EM program. The CEMC must be, by definition, a municipal employee as per the Emergency Management and Civil Protection Act. This includes all Alternate CEMCs.

### **Critical Incident Stress (CIS) Team**

A trained team of individuals available for stress debriefing during and succeeding emergencies and major incidents.

### **Declared Emergency**

A signed declaration by the District Chair or the Premier of Ontario in the event of an emergency, in accordance with the Emergency Management and Civil Protection Act.

### **Disaster**

An emergency situation that impacts human health and safety, property and the environment resulting in major disruption to continuity of operations.

### **The District Municipality of Muskoka**

The District Municipality of Muskoka, referred to as "the District" or "District of Muskoka" is an upper tier level of local government in a two-tiered system, comprised of six (6) Area Municipalities.

### **Emergency**

"...a situation or an impending situation that constitutes a danger of major proportions that could result in serious harm to persons or substantial damage to property and that is caused by the forces of nature, a disease or other health risk, an accident or an act whether intentional or otherwise" (EMCPA sec. 1).

## **Emergency Area**

The area in which the emergency exists and is affected.

## **Emergency Control Group (ECG)**

Chaired by the CAO, the ECG is responsible for continuity of services outside of the emergency site, and to support activities at the emergency site(s) by promoting safety, providing personnel and resources requested by the Emergency Site Manager to effectively manage the emergency.

## **Emergency Information Officer (EIO)**

The EIO will coordinate with the District Chair, CAO, CEMC(s), area municipalities and members of the ECG to verify information respecting an emergency. The EIO will prepare information for the media and public regarding the status of the emergency; support the District Spokesperson in the preparation and delivery of briefings and coordinate any media messaging or event.

## **Emergency Management and Civil Protection Act, R.S.O. 1990, Chapter E.9 (EMCPA)**

Provincial legislation that mandates community emergency planning measures.

## **Emergency Notification Process**

A notification process utilized to activate the Emergency Control Group.

## **Emergency Operations Centre (EOC)**

A pre-determined meeting location for the ECG and other support personnel to assemble and share information, evaluate options, and make decisions regarding the administration of the emergency, and provide support to the emergency site.

## **Emergency Management (EM) Division**

The EM Division is comprised of trained staff who have a background in emergency response, preparedness, and recovery.

## **Emergency Management Program (Program)**

An organized and comprehensive program, developed to mitigate against, prepared for, respond to, and recover from an actual or potential emergency or disaster.

## **Emergency Plan (Plan)**

A plan which is formulated pursuant to the EMCPA to govern the provision of necessary services during an emergency. Procedures outlined within provide direction and guidelines for employees and other persons during an emergency.

## **Emergency Shelter**

A site that provides lodging for evacuees and emergency responders during and after an emergency. Facilities may include municipal buildings, schools, hotels/motels and private homes or improvised group housing. Depending on the emergency situation, it may include the provision of food and personal support.

## **Emergency Site Manager (ESM)**

The person at the emergency site who is designated to coordinate and manage the response to the Emergency.

The ESM is also referred to as the "Incident Commander".



**Evacuation Center**

A temporary location for displaced persons as a result of an emergency. An evacuation center commonly offers basic human needs such as food, clothing and shelter.

**Fire Coordinator**

A fire representative appointed by EMO, upon recommendation of the local fire chiefs.

**Incident Commander**

A person at the emergency site who is designated to coordinate and manage the response to the emergency. May be a member of a responding agency. The Incident Commander may also be referred to as the “ESM”.

**Municipal Emergency Program Committee (MEPC)**

The MEPC can be established at the discretion of the Chair, CAO or CEMC, and may be comprised of select members from both the ECG and Emergency Support Group. The intent of this advisory group is to manage a collaborative response to an impending or currently active emergency.

**Muskoka Emergency Response Committee (MERC)**

MERC membership is made up on emergency management professionals, representing each of Area Municipality, two First Nations Communities, police, fire and the District. The purpose of this group is to assess and monitor emergency, or potential threats to the community.

**Emergency Management Ontario (EMO)**

EMO is an organization within the Province of Ontario's Ministry of Community Safety & Correctional Services. EMO is responsible for monitoring, coordinating and assisting in the development and implementation of emergency management programs within the Province of Ontario.

**Media Information Centre**

Location where the media may gather for updated media releases and press conferences. This location will be determined by the ECG in conjunction with the Incident Commander.

**On-Scene Media Coordinator**

The On-Scene Media Coordinator is appointed by the ESM and is responsible for coordinating information to the EIO and/or media. The Coordinator will work closely with the EIO to ensure that messaging and information exchanged is consistent.

**On-Scene Media Information Centre**

The location at or near the scene. A location where the media may meet to obtain media releases and press conferences. This location will be determined by the designated On-Scene Media Coordinator, with the approval of the Emergency Site Coordinator and the ECG.

**Operating Cycle**

Pre-determined meetings of ECG members within the EOC for purpose of situational briefings, updates and next steps regarding the emergency. The ECG may alter the composition of the control group when giving consideration to the emergency and expertise required.

**Perimeter, Inner**

The inner perimeter is a restricted area within the immediate vicinity of the emergency scene, and is established by the On-Scene Commander(s). Access to the inner perimeter is restricted to emergency personnel actively involved in the emergency. The inner perimeter will be confirmed by the ESM when appointed.

**Perimeter, Outer**

The outer perimeter is the geographic area surrounding the inner perimeter. This area will serve as a coordination and assembly point for essential emergency personnel. Access to the outer perimeter is restricted to essential emergency personnel as determined by the ESM.

**Public Health Emergency Response Team**

This initial response group is comprised of representatives from the Simcoe - Muskoka District Health Unit (SMDHU), charged with the responsibility of providing public health services during the emergency, and working in collaboration with the area reception/evacuation center manager(s) and area CEMCs.

**Reception Centre**

A reception center is the site where registration and inquiries are received. Services such as food, clothing, referral to shelter and social services may be available.

**Reception Centre Manager**

The Reception Centre Manager is a person(s) appointed by the ECG to open and operate a reception center during an emergency.

**Recovery**

The Recovery Phase begins immediately following emergency response. Efforts commonly include restoration of minimum services and long-term efforts to return the community to normal.

Immediate recovery efforts include damage assessment, clearing debris, restoring food supplies, shelter and utilities.

Long-term recovery efforts include rebuilding and redeveloping the community and implementing mitigation programs.

**Recovery Committee**

The Recovery Committee shall comprise area municipal and District officials representing all departments within, if appropriate. This committee will provide direction and coordinate activities which address the recovery needs of residents in Muskoka.

**Stand-by Emergency Alert**

The Stand-by Emergency Alert level is utilized when some or all members of the ECG are contacted and instructed to stand-by for further information or instruction.

**Triage**

The sorting and allocation of treatment to patients or victims according to a system of priorities designed to maximize the number of survivors.

**Upper-Tier Municipality**

Upper-tier municipality refers to The District Municipality of Muskoka.

### **3. Hazard Identification, Critical Infrastructure, Precedence of Plans**

#### **3.1. Hazard Identification and Risk Assessment**

A Hazard Identification and Risk Assessment (HIRA) analyses the consequence and probability of an emergency occurring within a geographical area and/or municipal boundary.

- 3.1.1. As mandated by the Province, HIRA documentation is reviewed on an annual basis by the EM division, in cooperation with Muskoka Emergency Response Committee (MERC).

#### **3.2. Critical Infrastructure**

Critical Infrastructure (CI) is inclusive of processes, facilities and assets, technologies and services essential to the health, safety and economic well-being of residents. A CI Plan is a companion document to the HIRA, containing an inventory of assets, structures, roadways and services that pertain to essential wellbeing of Muskoka.

- 3.2.1. As mandated by the Province, the CI Plan is reviewed on an annual basis by the EM Division, in cooperation with the area municipal CEMCs.

### **4. Organization**

#### **4.1. Emergency Control Group (ECG)**

- 4.1.1. The ECG, chaired by the CAO is comprised of the following District staff or alternate, and select external agencies:

- 4.1.1.1. District Chair
- 4.1.1.2. Community Emergency Management Coordinator
- 4.1.1.3. Emergency Information Officer
- 4.1.1.4. Commissioner of Finance and Corporate Services
- 4.1.1.5. Commissioner of Engineering and Public Works
- 4.1.1.6. Commissioner of Health Services
- 4.1.1.7. Commissioner of Community and Planning Services
- 4.1.1.8. OPP Detachment Commander(s)
- 4.1.1.9. Fire Coordinator
- 4.1.1.10. Chief of Paramedic Services
- 4.1.1.11. District Clerk
- 4.1.1.12. District Solicitor
- 4.1.1.13. Director of Human Resources

- 4.1.2. The ECG may function with all or select members, depending on the emergency, however, all members will be notified when the group is convened.

- 4.1.3. Responsibilities and intent of the ECG may include:

- 4.1.3.1. Activate and administer the Plan.
- 4.1.3.2. Meet regularly or as directed by need to provide situational updates and to plan next steps.

- 4.1.3.3. Provide advice and assistance to the District Chair and CAO.
- 4.1.3.4. Direct, coordinate and monitor response efforts to ensure actions are taken in accordance with the law and are carried out effectively and efficiently.
- 4.1.3.5. Report to the EOC as directed by the CAO or designate.
- 4.1.3.6. Ensure the District Chair and CAO are kept informed of all key decisions, actions, and efforts.
- 4.1.3.7. Confirm the appointment of an ESM and On Scene Media Coordinator.
- 4.1.3.8. Ensure administrative and logistical support is provided for emergency workers at the emergency site(s) and post-incident.
- 4.1.3.9. Liaise with the ESM to obtain briefings and/or change in emergency status.
- 4.1.3.10. Oversee the evacuation of residents considered at risk, provide support as required.
- 4.1.3.11. Order the discontinuation/closure of utilities, services, programs and/or facilities provided by local or public agencies, as required.
- 4.1.3.12. Notify and/or request services, assistance, and equipment not under municipal control, as considered necessary.
- 4.1.3.13. Evaluate the need for volunteers, request support as required, and/or issue an appeal for volunteers as warranted.
- 4.1.3.14. In coordination with the EIO, prepare, approve and authorize the release of information to the media and public.
- 4.1.3.15. May arrange for technical, communication and personnel to provide advice and guidance, as required.
- 4.1.3.16. May designate additional members as required or dismiss existing members. Members have the authority to request replacement with their designated Alternate, as appointed.
- 4.1.3.17. Authorize expenditures of required funds to deal with the emergency.
- 4.1.3.18. Notify all services, agencies, groups or persons under the direction of the ECG of the termination of the emergency.
- 4.1.3.19. In the early stages of a declared emergency determine if a Recovery Committee needs to be established. If so, determine the chair and composition.
- 4.1.3.20. During or following the Recovery stage, ensure that a debriefing(s) is scheduled and involve all appropriate municipalities, agencies

and stakeholders, and participate in same.

Reference Appendix 1: Emergency Control Group / Municipal Emergency Program Committee of this Plan.

#### **4.2. Emergency Support Group / Municipal Emergency Program Committee**

The Emergency Support Group, or MEPC is a group of individuals who provide direct operational, logistical, and administrative support toward the activities of the ECG.

4.2.1. Responsibilities and intent for the Support Group may include:

- 4.2.1.1. Data tracking and records keeping of EOC activities.
- 4.2.1.2. Geographical Information Services (GIS) support.
- 4.2.1.3. Health and safety inspections.
- 4.2.1.4. Infrastructure and facilities support.
- 4.2.1.5. Budgets and financial services.
- 4.2.1.6. Communications support.
- 4.2.1.7. Personal computing support.

4.2.2. The ECG may call upon additional support representatives and/or agencies to support the function of the ECG, EOC or to address issues related to the emergency.

Reference Appendix 2: Emergency Support Group / Municipal Emergency Program Committee of this Plan.

#### **4.3. Municipal Emergency Program Committee (MEPC)**

- 4.3.1. The MEPC is chaired by the CAO and comprised of select members of the ECG and Support Group; Appendix 1 and 2 of this Plan.
- 4.3.2. Membership may be defined based on response needs, event circumstances and on an individual emergency basis.
- 4.3.3. MEPC response shall be a joint and collaborative effort to prepare for and respond to an impending or active emergency.
- 4.3.4. Roles and responsibilities are outlined in sections 4.1.3 and 4.2.1, and Appendix 1 and 2 of this Plan.

#### **4.4. Technical, Communication and Working Group**

An advisory group comprised of Ministries, non-government and private organizations may be requested to provide subject matter expertise to members of the EOC or ECG.

4.4.1. Additional personnel called to support the ECG in an advisory capacity may include:

- 4.4.1.1. Provincial Ministries
- 4.4.1.2. Hospital and social welfare administrators
- 4.4.1.3. Amateur Radio Emergency Services (ARES)
- 4.4.1.4. Utilities and essential services
- 4.4.1.5. Officials or experts of public or private agencies as deemed necessary by the ECG

## **5. Emergency Notification System**

### **5.1. Emergency Notification System**

5.1.1. The following ECG members may activate the notification system as outlined in Appendix 3 of this Plan.

- 5.1.1.1. District Chair or Alternate
- 5.1.1.2. CAO or alternate
- 5.1.1.3. CEMC or alternate

Reference Appendix 3: Emergency Control Group Alert Procedures of this Plan.

### **5.2. Emergency Alert Levels**

In the event of a developing or potential threat of an emergency situation, a two-level alert system may be implemented to notify ECG members. Note: the notification and/or convening of the ECG do not require the declaration of an emergency.

#### **5.2.1. Full Alert**

- 5.2.1.1. All or selected members of the ECG are contacted and on instructed to respond to the EOC at a given time, or as soon as possible. If all members are requested to report, the balance of members may be advised to stand by.

#### **5.2.2. Stand-By Alert**

- 5.2.2.1. All or selected members of the ECG, Emergency Support Group and/or Advisory Group are contacted and asked to "Stand by" for further information and direction. This alert level may be used in the event of a developing emergency or the threat that does not merit assembling the members of the above groups.
- 5.2.2.2. Both levels of alert require notification to the Provincial Emergency Operations Center.

## **6. Emergency Operations Center**

### **6.1. Emergency Operations Centre Operation**

- 6.1.1. The EOC is the pre-determined meeting location for the ECG and other support personnel to assemble and share information, evaluate options and make decisions regarding the administration of the emergency, and provide support to the emergency site.
- 6.1.2. This location is well-equipped with reliable power supply and sufficient communication infrastructure to support the needs of the ECG.

## **6.2. Location of the Primary EOC and Alternate EOC's**

- 6.2.1. Location of the EOC is pre-determined and designated by the first authorized person activating the Emergency Notification System in consultation with the CAO, or designate. The decision regarding an alternate location will be made in consultation with the lead agency involved with the emergency.

Refer to Appendix 6: District Emergency Operations Center Location of this Plan.

## **6.3. Operating Cycle**

- 6.3.1. Members of the ECG will gather at regular intervals during the emergency to inform each other of actions taken and issues encountered. Once members are gathered, information will be briefed by the CAO on the emergency, any known scope, and impact to the community.
- 6.3.2. The CAO will establish the frequency of meetings and agenda.
- 6.3.3. The District Clerk will ensure that pertinent information be made available during the operating cycle. Information requesting to the shared / distributed shall be sent to the Clerk prior to the operating cycle.

## **6.4. Incident Command (IC)**

- 6.4.1. The ECG is responsible for the appointment of the IC.
- 6.4.2. Upon appointment the IC may relinquishes their response duties and assumes overall command, notwithstanding that a Unified Command structure be implemented.
- 6.4.3. The IC shall ensure that an appropriate command presence is established for their agency prior to transition to IC, and shall ensure effective and efficient communications are established and maintained.

## **7. Declaration of an Emergency**

### **7.1. Action Prior to Declaration of an Emergency**

- 7.1.1. When an emergency exists but has not yet been declared employees may take such action under this Plan as necessary to protect the lives and property of the inhabitants of the District.
- 7.1.2. The ECG may be called together prior to the declaration of an emergency.

### **7.2. District Emergencies**

- 7.2.1. The District Chair, in consultation with the ECG has the authority to declare an emergency for the District when:
  - 7.2.1.1. The Mayor or Acting Mayor of an affected Area Municipality requests that the District's Plan be activated.
  - 7.2.1.2. The emergency affects a large portion of the inhabitants of more than one area municipality.
  - 7.2.1.3. The emergency requires extraordinary actions or expenditures by one or more District service for the protection of life or property.

7.2.1.4. As a result of an incident that immediately or rapidly develops into a widespread emergency, without prior declaration of an Area Municipality.

7.2.2. Upon declaration of an emergency the District Chair will notify:

7.2.2.1. The Mayor(s) or Acting Mayor(s) of affected area municipality

7.2.2.2. Provincial authorities as deemed appropriate

7.2.2.3. Muskoka District Council

7.2.2.4. Member of Provincial Parliament (MPP)

7.2.2.5. Member of Parliament (MP)

7.2.2.6. General public and media

7.2.2.7. Neighbouring community officials, as required

### **7.3. Provincial Emergencies**

7.3.1. Pursuant to the Emergency Management and Civil Protection Act, R.S.O., 1990, the Premier of Ontario may:

7.3.1.1. Upon receiving such a request, declare that an emergency exists throughout Ontario or in any part thereof and may take such action and make such orders as he or she considers necessary and are not contrary to law, and exercise any power or perform any duty conferred upon a minister of the Crown or a Crown employee by or under an Act of Legislature, and EMCP.

7.3.1.2. Where a declaration is made and the emergency area or any part thereof is within the jurisdiction of a municipality, the Premier of Ontario may, where he or she considers it necessary, direct and control the administration, facilities and equipment of the municipality to ensure the provisions of necessary services in the emergency area. Without restricting the generality of the foregoing, the exercise by the municipality of its power and duties, in the emergency area, whether under an emergency plan or otherwise, is subject to the direction and control of the Premier.

Require any municipality to provide such assistance, as he or she considers necessary to an emergency area or any part thereof that is not within the jurisdiction of the municipality, and may direct and control the provision of such assistance.

## **8. Request For Assistance**

### **8.1. Mutual Assistance Agreements (MAA)**

8.1.1. Municipalities may enter into agreements wherein each party may provide assistance in the form of personnel, services and equipment, etc., if called upon to do so.

8.1.2. MAA's enable municipalities to establish terms and conditions mutually agreed upon prior to the event of an emergency.



## **8.2. Execution of a Mutual Assistance Agreement**

8.2.1. The CAO, in consultation with the ECG may request assistance from a neighbouring municipality. Alternatively, the CAO may authorize supporting assistance be granted to a neighbouring municipality upon request.

## **8.3. Request for Provincial Assistance**

8.3.1. At the discretion of the District Chair and/or CAO, additional support and resources may be requested from the Province when the District, Area Municipal and mutual assistance agreements have been exhausted.

8.3.1.1. The requesting of shall not be deemed a request that the government of the Province of Ontario assume authority or control of the emergency.

8.3.1.2. Such requests are to be submitted to the Provincial Emergency Operations Center (PEOC) Duty Manager; as per Appendix 8: PEOC Contact Information.

## **8.4. Emergency Management Ontario (EMO)**

Upon request and/or declaration of an emergency, EMO will deploy a Field Officer as a liaison and support to the ECG.

## **8.5. Provincial Disaster Relief**

The Ministry of Municipal Affairs and Housing (MMAH) has implemented municipal and resident financial support initiatives in an effort to provide disaster relief within the Province of Ontario.

### **8.5.1. Disaster Recovery Assistance for Ontarians (DRAO)**

8.5.1.1. DRAO may be activated following approval of application to provide relief for damage to private property, incurred unexpected evacuation costs, clean up expenses, and basic essentials.

### **8.5.2. Municipal Disaster Recovery Assistance (MDRA)**

8.5.2.1. MDRA may be activated following approval of application to provide municipal financial support as a result of an emergency situation. Such relief may include capital costs to repair critical infrastructure and operating costs to protect public health that exceed budget. Eligible disaster related costs must be >3% of the municipality's tax levy.

8.5.3. It is not the intent of both DRAO and MDRA to replace insurance but to provide finance relief for basic essentials related to response and recovery.

## **8.6. Request for Federal Assistance**

8.6.1. Requests for personnel or resources from the Federal Government must be submitted through the PEOC. Federal assistance may be provided upon exhaustion of local resources.

## **9. Termination of an Emergency**

### **9.1. District Emergency**

9.1.1. A District emergency may be terminated at any time by:

- 9.1.1.1. District Chair or designate.
- 9.1.1.2. Muskoka District Council
- 9.1.1.3. The Premier of Ontario

9.1.2. Upon termination of an emergency the District Chair will notify:

- 9.1.2.1. The Mayor(s) or Acting Mayor(s) of affected area municipality
- 9.1.2.2. Provincial authorities as deemed appropriate
- 9.1.2.3. Muskoka District Council
- 9.1.2.4. Member of Provincial Parliament (MPP)
- 9.1.2.5. Member of Parliament (MP)
- 9.1.2.6. General public and media
- 9.1.2.7. Neighbouring community officials, as required

### **9.2. Provincial Emergency**

9.2.1. A provincially declared emergency can be terminated by the Premier of Ontario at any time.

## **10. Recovery**

### **10.1. Recovery Committee**

- 10.1.1. The CAO, in consultation with members of the ECG shall determine members of a Recovery Committee.
- 10.1.2. The Recovery Committee will provide direction and coordinate activities which address the recovery needs of residents in Muskoka and impacted services.
- 10.1.3. Primary focus and strategies may include, but are not limited to the following:
  - 10.1.3.1. Community Safety.
  - 10.1.3.2. Return to provision of pre-incident municipal services.
  - 10.1.3.3. Provision of support services for those impacted by the emergency.
  - 10.1.3.4. Repairs and/or maintenance to critical infrastructure impacted by the emergency.