

Meeting Details	
<b>Date:</b>	Thursday, September 2, 2021
<b>Time and Location:</b>	1:00 p.m. via Zoom

Attendees	
<b>Present</b>	
Name	Title
Rick Maloney	Chair, Public Liaison Committee
Roberto Bellicoso	Public Liaison Committee Member
Neil Hutchinson	Public Liaison Committee Member
Fred Jahn	Commissioner, Engineering and Public Works
Stephanie Mack	Director, Solid Waste Management & Environmental Services
Rick Dureen	Manager, Waste Operations
Jaymie Brown	Compliance Specialist
Braelyn Lafferty	Administrative Assistant, Engineering and Public Works
<b>Regrets</b>	
Name	Title
John Klinck	District Chair
Neil Somerville	Public Liaison Committee Member
Rob Milligan	Public Liaison Committee Member

Agenda Item	Action Item
<b>1. Call Meeting to Order</b> Chair Maloney called the meeting to order at 1:11 p.m.	
<b>2. Declaration of Pecuniary Interest</b> None stated	
<b>3. Chair's Opening Comments and Introductions</b> Chair Maloney opened the meeting by welcoming the new members, both in attendance and those who sent their regrets.	

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<p>R. Maloney stated there have been many changes since the last meeting of the Rosewarne Public Liaison Committee (RW PLC) and this will serve to provide an overview of the status of Solid Waste in Muskoka – not only at the Rosewarne Landfill but waste collection and services across the District.</p> <p>Introductions were then made, as stated below.</p> <p><u>Rick Maloney</u></p> <ul style="list-style-type: none"> <li>• Committee Chair</li> <li>• Member of the EPW Committee as a District Councillor, current Bracebridge Town Councillor, and Deputy Mayor</li> <li>• Has been on municipal council for approximately 12 years with this as his first term on District council</li> </ul> <p><u>Roberto Bellicoso</u></p> <ul style="list-style-type: none"> <li>• Current Water and Wastewater Operator with the District and has been an employee for approximately a year and a half</li> <li>• Has a background in Environmental Sciences and has an interest in a sustainable society while protecting the environment</li> <li>• Resident of Bracebridge</li> </ul> <p><u>Neil Hutchinson</u></p> <ul style="list-style-type: none"> <li>• Environmental consultant, specializing in surface water</li> <li>• Has been involved with many landfill projects through his professional work</li> <li>• Supports waste reduction and protection of the environment</li> <li>• Resident of Bracebridge</li> </ul> <p><u>Fred Jahn</u></p> <ul style="list-style-type: none"> <li>• Commissioner EPW which includes the Solid Waste, Water and Wastewater, and Roads departments</li> <li>• Responsible for the strategic leadership, management, and administration of all EPW divisions</li> </ul> <p><u>Stephanie Mack</u></p> <ul style="list-style-type: none"> <li>• Director of Waste Management and Environmental Services</li> </ul>	

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<ul style="list-style-type: none"> <li>Responsible for the provision of waste services across Muskoka and development/implementation of the District's long-term waste strategy</li> </ul> <p><u>Rick Dureen</u></p> <ul style="list-style-type: none"> <li>Manager of Waste Operations</li> <li>Responsible for the operations, maintenance, and oversight of all solid waste facilities</li> </ul> <p><u>Jaymie Brown</u></p> <ul style="list-style-type: none"> <li>Compliance Specialist</li> <li>Provides technical expertise, administrative, and organizational support for compliance-related programs</li> </ul> <p><u>Braelyn Lafferty</u></p> <ul style="list-style-type: none"> <li>Administrative Assistant</li> <li>Provides administrative support to Commissioner, EPW</li> </ul>	
<p><b>4. Terms of Reference for PLC</b></p> <p>F. Jahn reviewed the PLC's Term of Reference Objectives with the Committee members.</p>	<p>The Committee's Terms of Reference shall be shared with members</p>
<p><b>5. Waste Strategy Overview</b></p> <p>S. Mack shared a presentation providing an overview of waste management at the District, where we stand, and the strategy forward.</p> <p>To summarize:</p> <ul style="list-style-type: none"> <li>There are three areas of the Waste Management Division: Waste Collection/Diversion, Waste Operations, and Compliance</li> <li>The District's diversion rate is 35% which is in the bottom 50<sup>th</sup> percentile of the province</li> <li>Landfilled tonnages are increasing, in part to the pandemic allowing seasonal residents to reside in Muskoka for longer periods</li> <li>Rosewarne will reach its capacity in 2036</li> <li>Provincial changes include blue box transition program and a potential ban on landfilling organics</li> </ul>	<p>The presentation will be shared with Committee members</p>

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<ul style="list-style-type: none"> <li>Options to increase diversion have been presented to the EPW Committee and the District's Waste Management team is looking into implementation</li> </ul> <p>After the presentation, the forum was open for questions. R. Maloney asked if there is the potential for the Province to provide funding programs to help municipalities increase their diversion rate.</p> <ul style="list-style-type: none"> <li>S. Mack answered the biggest incentive for municipalities at this time to increase their diversion rate is through the Provincial blue box funding Datacall which allocates funding based on best practices.</li> </ul> <p>N. Hutchinson asked if the District's waste collection program is a single-stream or a double-stream program.</p> <ul style="list-style-type: none"> <li>S. Mack answered when the blue box transition plan was announced, they mandated municipalities should not make changes to their recycling programs during the transition. However, due to the District contractor's driver shortage and collection issues, it made it necessary implement a single stream program to ensure collection occurs every week.</li> </ul> <p>R. Bellicoso inquired about the landfill lifespan and what measures, if any, are being taken to address the pending timeline.</p> <ul style="list-style-type: none"> <li>F. Jahn stated the Solid Waste team is looking into options and information will be shared with the Committee as work progresses.</li> </ul>	
<p><b>6. Environmental Issues and Considerations at the Rosewarne Landfill</b></p> <p>Environmental monitoring at Rosewarne (and other Solid Waste sites across the District) is conducted by Watermark Environmental; an annual monitoring report (AMR) is submitted to the MECP annually as a requirement of the site's ECA.</p>	<p>The RW AMR will be shared with Committee members</p>

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<p>Recent monitoring projects at the Rosewarne landfill include a landfill gas monitoring at the eastern boundary of the closed landfill (Rosewarne East), and research into establishing a Contaminant Attenuation Zone (CAZ) to the south of the landfill.</p> <p>N. Hutchinson asked if the leachate collection system extended to both the closed and operating landfill.</p> <ul style="list-style-type: none"> <li>S. Mack answered the closed landfill was built as an attenuation landfill however the new landfill was engineered differently (lined landfill) and includes a leachate collection system.</li> </ul>	
<p><b>7. New Diversion Building, Cell 3 Update</b></p> <p><u>Diversion Building</u></p> <p>A new transfer facility was constructed at the Rosewarne landfill. It is used to consolidate the recycling from the waste collection program before it is transferred to a Material Recovery Facility (MRF) in the GTA.</p> <p>The building started operation in April 2021. Since its operation, it has increased the recovery of materials resulting in the production of less garbage which saves landfill capacity and increases savings.</p> <p><u>Cell 3 Development</u></p> <p>Cell 3 construction has started after gaining MECP approval earlier this summer. It is anticipated the cell will have a volume of 138,000 m<sup>3</sup> (approximately 2 years' capacity) and be operational this fall.</p> <p>There was a question as to the reason to the increased waste generation in Muskoka.</p> <ul style="list-style-type: none"> <li>S. Mack stated the pandemic has caused more people to remain in Muskoka for longer periods of time, or permanently, which could be attributed to the increased generation of waste. With more people at home, there has been an increase in residential garbage and a decrease in commercial garbage.</li> </ul>	<p>The presentation will be shared with Committee members</p>

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<p><b>8. Public Concerns, Accessibility</b></p> <p>Public feedback has been received regarding the accessibility at Solid Waste transfer stations. There are some difficulties lifting garbage into dumpsters or lifting the lids of bear bins. It is something the Committee should be aware of and different operations will be considered in the future to ensure compliance with the Accessibility for Ontario with Disabilities Act (AODA).</p>	
<p><b>9. Update on Transfer Stations, COVID Operations</b></p> <p>R. Maloney requested a brief update on the transfer station and any COVID-related changes to operations.</p> <p>Currently the reuse buildings at most transfer stations are closed (the exception being Lake of Bays which was recently re-opened) and the charity bottle drives are not being accepted.</p> <p>In the past during the operation of the reuse building, it was being abused with most of the items being landfilled for free. It is hard for the guards and operations staff to monitor what is being dropped off at the sites. If or when the reuse buildings are reopened, they will be closely tracked so there is data to determine if the items are being reused or landfilled. One suggestion from R. Bellicoso was to partner with local charitable organizations which accept used items (Habitat for Humanity, etc.). If areas do not have a local organization the District can partner with, the reuse building could be operational at those sites.</p> <p>Staffing resources was identified as an area which should be discussed at a future PLC meeting. There will be many service-level changes presented to the EPW Committee but it could be a recommendation from the PLC to increase resources at the sites.</p>	
<p><b>10. Next Meeting</b></p> <p>Environmental Compliance Presentation Waste Strategy Tour of sites (conditions permitting)</p>	<p>Add staff considerations to a future meeting agenda</p>

Agenda Item	Action Item
<p><b>11. Next Meeting Date</b></p> <p>The Committee decided it should meet at least quarterly, or as needed.</p> <p>A site tour will be scheduled for September/October, pending COVID restrictions, and the next Committee meeting will be scheduled in November.</p>	
<p><b>12. Adjournment</b></p> <p>Moved by N. Hutchinson and seconded by R. Bellicoso that the Rosewarne Public Liaison Committee adjourns to meet again in November, or at the call of the chair.</p> <p>The meeting adjourned at 2:37 p.m.</p>	