

**Rosewarne Landfill Public Liaison
Committee Meeting
March 26, 2019 9:00 am**



Meeting: 6 Tuesday, March 26, 2019	9:00 a.m. District of Muskoka 70 Pine Street Maple Room
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Attendees	
Name	Title
Richard Corcelli	Chair - Public Liaison Committee
Terry Henderson	Public Liaison Committee Member
Neil Somerville	Public Liaison Committee Member – Absent
Andrew Guthrie	District Municipality of Muskoka – Manager, Solid Waste
John Klinck	District Chair
Rick Maloney	District Councillor
Kathy Collins	Administrative Support
Jamie Delaney	Manager, Environmental Compliance
Fred Jahn	Commissioner of Engineering and Public Works

Agenda

- 1. Call Meeting to Order**
- 2. Appointment of Chair and Vice Chair**
- 3. Declarations of Pecuniary Interests**
- 4. Adoption of Minutes – October 10, 2018**
- 5. Appointment of Replacement Committee Member**
- 6. Updated Terms of Reference**
- 7. Presentation – Rosewarne Landfill History (Jamie Delaney)**
- 8. Review of EPW Presentation – Waste Management in Muskoka**
- 9. General Update**
 - **Cell 2 – Construction update**
 - **Landfill maintenance facility update**
 - **Scale and Scale House update**
- 10. Public Education – Contaminated recyclable material**
- 11. New Business**
- 12. Future Guest Speakers**
- 13. Next Meeting Date**
- 14. Adjournment**

1.

- Meeting called to order 9:00am

2. Appointment of Chair and Vice Chair

- Motion by Terry Henderson to nominate Richard Corcelli as Chair. Richard agrees to stand, Rick Maloney seconds. Carried.
- Motion to nominate Terry Henderson as Vice-Chair by Rick Maloney, Terry agrees to stand. Richard seconds. Carried.

3. Declaration of Pecuniary Interest

- Declarations of Pecuniary Interest to be added to each meeting
- Call for Declaration of Pecuniary Interest – none stated
- Terry requests the adoption of a standardized format for meetings, such as the Town of Bracebridge uses

4. Adoption of Minutes – October 10, 2018

- Motion by Chair Richard Corcelli to adopt minutes from past meeting, October 10, 2018 - all in favour. Carried.
- Terry requests analytical data from annual reports as discussed in previous Rosewarne Public Liaison Committee meeting (files too large for email) – Andrew Guthrie to provide

5. Appointment of Replacement Committee Member

- Gary Lachance has resigned from the Rosewarne Public Liaison Committee (known as PLC)
- District Municipality of Muskoka (known as DMM) will advertise for a new member
- DMM will endeavour to seek membership from towns and townships outside of Bracebridge and Gravenhurst, to ensure a broader representation from those communities, who do not currently have a resident on the committee
- Welcome to Rick Maloney – new council member of the Rosewarne Public Liaison Committee
- Letters of thanks to be issued on behalf of the DMM and Rosewarne Public Liaison Committee thanking Gary Lachance and Don Smith for their commitment to the Public Liaison Committee over the past year

6. Updated Terms of Reference

- Terms of Reference as provided by MOECP are a standard template. Muskoka is unique in many ways, as such we have an opportunity to tailor the terms of reference to better suit the needs of the area
- Additions made to Terms of Reference: <https://muskoka.civicweb.net/document/33569>
<https://muskoka.civicweb.net/document/33569> -discussion of priorities
 - Rosewarne landfill cell one nearing capacity; suggestions to extend landfill life
 - Future landfill plans
 - Extension of responsibility of the Rosewarne PLC. Priorities: to ensure compliance, be well informed, firm understanding of issues, flow of information, quarterly meetings
 - Find best ways for committee to move forward
 - Add compliance as a standing item on agenda
 - Obligation to public could include annual community outreach; report of landfill status at Town of Bracebridge meetings re: current projects, etc.
 - Summary of events letter to be circulated annually to area
- PLC Chair's responsibilities vs District staff? DMM staff will provide admin assistance as requested.
- PLC vision congruent with DMM interest. Importance of being proactive, changes expected from the province regarding organics. Organic decomposition becomes toxic creating significant problems in the the landfill.
- Motion to adopt expanded terms of reference as presented by Commissioner Fred Jahn at the Engineering and Public Works Committee meeting, December 20, 2018. Rick Maloney moved. Terry Henderson seconded. Carried.
- District Chair John Klinck suggests entertaining a casual gathering between District Chair, EPW Committee Chair Phil Harding and PLC chair Richard Corcelli, to discuss direction, expectation, & wishes to move forward, as well as challenges.
 - Advocacy – how far to go
 - Communication
 - Asset – how to maximize efficiency
- Mandate to create a template for use by PLC/DMM to ensure checks and balances – staff reporting of compliance issues, audits etc.
- John Klinck confirms council's position on compliance with MOECP is paramount. DMM staff & council are committed to the environment

7. Presentation – History of Rosewarne Landfill

- See <https://muskoka.civicweb.net/document/33565>

8. Review of EPW Presentation – Waste Management in Muskoka

- Muskoka's diversion rate – 46%; Leaders in the province – 60%
- Reducing garbage bag limits could be key to change; force residents to increase their diversion
- Look at extending the green bin program throughout Muskoka – challenges
- Mandatory Diversion by-law tool may be required to enforce diversion – Legislation vs Enforcement
- Harmonization between province and municipalities – “standardized basket of goods” streamlining acceptable recyclable products
- Ontario to legislate Producer responsibility for packaging
- Reduction in single use plastics
- Efficiencies sought – curbside collection, transfer stations
- Bin Sites – Abuse and costs; review alternatives to unmanned sites

9. General Update

- Cell 2 – construction underway, excavation of cell 2, clearing trees for cells 2&3
- Maintenance facility & garage moving forward. Contract awarded to Greystone
- Scale and scale house included with maintenance facility . Hope to be operational by end of May
- ECA amendment proposed regarding type of liner; awaiting MOECP approval

10. Public Education – Contaminated Recyclable Material

- PLC interested in making recommendations to committee on Public Education (ie. gazebo/kiosk promotions & education at Muskoka events). Perhaps student involvement
- Contamination – Recyclable material going into landfill due to improper disposal methods; food waste, mixed materials, hazardous goods
- Markets for recyclable material can be poor; resulting in materials in less than pristine condition being refused
- Organics diversion
- Planned consultation with public to form a strategy
- Timeline for action
- Opportunities to do better in Muskoka
- Province working on a circular economy
- PLC to draft resolution to encourage DMM staff to expand communication regarding contamination; bin site abuse – what can be done?
- Resolution - Whereas the Waste Management study has identified the necessity to increase public awareness of recycling contamination, be it resolved the PLC has recommended increases be made to recycling public education throughout Muskoka by DMM's Public Awareness Representative. Terry Henderson moved. Rick Maloney seconded. Carried.

11. New Business

- Communication
 - PLC minutes to be drafted within 2 weeks and circulated for review amongst members
 - PLC agenda to be distributed 48 hours in advance of a meeting
 - Sound quality within council chambers – committee members encouraged to use microphone provided, in order to be audible. New AV system to be installed in future.
- PLC Meeting dates - to be set for the year; suggestion: last Tuesday of each quarter at 2:00pm; 2019 – March 26, June 25, September 24, December 31 (date to be amended) and posted on the DMM website calendar.
- ICI (industrial, commercial, institutional) waste – could be opportunities for diversion
- Biosolids – organics and waste water operations; thought to be given to large scale operations at former Rosewarne Landfill site
- Separation between Rosewarne Transfer Station and Rosewarne Landfill

12. Future Guest Speakers

- Suggestion to bring Jamie Delaney back another time

13. Next Meeting Date

- June 25, 2019 2:00pm Rosewarne Landfill trailer

14. Adjournment

- Meeting adjourned 11:05am