

The District Municipality of Muskoka is currently recruiting for a Planner



The District of Muskoka is seeking a professional Planner to join our Planning team within the Community and Planning Services department on a permanent full-time basis.

The successful incumbent to this job will be skilled at working independently, but will also be nimble enough to work effectively in a team process, on either, or both, policy and development work. The Planner is responsible for performing the statutory, delegated and assigned planning, environmental, and economic development functions and services.

Reporting to the Manager, Planning, the Planner is responsible for, but not limited to:

- Perform the statutory, assigned, delegated and transferred development functions for the corporation, including the provision of evidence before quasi-judicial or judicial tribunals.
- Undertake corporate policy functions including research, environmental projects and planning policy review, analysis and preparation.
- Undertake planning, environmental, economic development or corporate projects, which may be undertaken with partners such as Area Municipalities, the Province, non-government organizations or community groups.
- Provide dual (field office) or direct planning services to Area Municipalities, as assigned.
- Provide advice to Committees, Councils, management, other groups or the public with respect to planning or environmental legislation, policy or implementation instruments
- Participate in inter-municipal or corporate teams or work groups, as assigned and represent Muskoka in a variety of settings; and
- Related duties as assigned.

What you will bring to us

We would expect that your strengths will include ingenuity, creativity and strong communication, interpersonal, analytical, and organizational skills. A proven ability to take initiative and make independent evaluations or recommendations to achieve performance objectives are also key success factors for this job.

On the practical side, you will hold an accredited Honours degree in Urban and Regional Planning, Environmental Studies, Geography or related field with emphasis on urban, rural or environmental studies or resource management. You will also bring four to five years of planning experience and a solid understanding of and technical expertise with respect to legislation, policy and implementation instruments.

Why the District of Muskoka?

Muskoka is a great place to live and play! We are a four-season municipality that offers a balance between family life and work. We are built around supportive and caring communities that are always growing, with wonderful schools and facilities. Watch our video to learn more!

As the Upper Tier Regional Municipality, we partner with the six Area Municipalities to work together through sound governance, managing the legacy of a healthy Muskoka by protecting the natural environment, driving a vibrant economy and enhancing the inclusiveness of our caring community



What We Offer

The District offers a competitive salary package, including a comprehensive health and dental benefits plan, and enrollment in the OMERS (Ontario Municipal Employees Retirement System) pension plan. We foster a professional, friendly and supportive team atmosphere and continuously strive to provide a working environment where the best people want to work. We have a strong focus on health & wellness, as well as community involvement - the people who work at the District are passionate about the community that they live in! The District is committed to creating and promoting diversity, accessibility and inclusion in the workplace.

The **starting hourly wage** for this unionized (CUPE) job is **\$40.35 per hour**. After one year of completed service, the hourly wage rate will increase to \$43.54 per hour. **(2021 negotiated rates)**

This job works 35 hours per week, Monday to Friday, some flexibility to work non-traditional hours to meet business needs is required.

How to Apply



If you have the necessary skills, experience and qualifications, and can support our Vision and Values of RISE (Respect and Integrity, Innovative Leadership, Synergy and Experiences), please review the **“How to Apply”** instructions on our Website and then submit your application:

www.muskoka.on.ca/careers

Once you have reviewed the instructions, please click on the **“Apply Now”** link, next to the posting, to submit your application in the specified format. If an “Apply Now” link does not exist, we are no longer accepting applications to the posting.

POSTING CLOSING DATE: Friday January 8, 2020 @12:00 NOON

The District Municipality of Muskoka is committed to employment equity and diversity in the workplace and welcomes applications from women, racially visible individuals, people with disabilities, Indigenous peoples, and LGBTQ+ persons.

Our organization is committed to providing persons with disabilities with equal opportunities and standards of goods and services, and we are compliant with the *Accessibility for Ontarians with Disabilities Act*. If you require disability related accommodation to participate in the recruitment process, please advise the Human Resources department as soon as possible. Accommodation may be provided in all steps of the hiring process. Any questions regarding this posting should be directed to the Human Resources Department