

Posting Date: Wednesday, January 23, 2019

Closing Date: Wednesday, February 6, 2019 @ 12:00 NOON

In preparation for the District's peak summer season, we have begun the recruitment for **contract part-time Primary Care Paramedics**. This role provides the effective assessment, treatment and transportation of patients to/from medical and/or other facilities throughout the District of Muskoka. The Paramedic is required to act in the capacity of either driver of the ambulance or attendant to the patient.

This role entails shift work and will be required to work evenings and weekends on a 24/7/365 rotational schedule. Further details of scheduling requirements can be found in the Paramedic Recruitment Package.

Responsibilities of the Primary Care Paramedic will include, but not be limited to:

- Patient Care:
 - Perform emergency medical care duties in accordance with Basic Life Support Patient Care Standards and Base Hospital protocols, which may include:
 - Completing patient assessments, including assessing the scene for hazards;
 - Initiating treatment including administering medications and continued monitoring and reassessment;
 - Conducting cardiac defibrillation, CPR, oxygen, manual ventilation, IV treatment, bandaging, etc.;
 - Coordinating with other primary care or medical service providers on the best approach for patient care.
- Transport and transfer of patient:
 - Safely transport patients and other passengers, in both emergency medical care and non-priority situations;
 - Transfer patients to and from vehicles, treatment centres, examining tables, stretchers, beds, etc.
- Vehicle, Equipment & Station Maintenance and Driving:
 - Inspect response vehicles for roadworthiness, inventory and serviceability and advise dispatch of availability;
 - Clean and restock interior of response vehicles and equipment, including stretchers and linens, as required;
 - Ensure safety and cleanliness of ambulance station(s);
 - Report any deficiencies in station premises, vehicles and equipment to the appropriate parties.
- Documentation:
 - Document and record nature of injuries and patient care provided;
 - Complete reports and paperwork necessary to document the particulars of the call/ shift, including the ACR (Ambulance Call Report) per the Ontario Ambulance Documentation Standards– Patient & Patient Care Documentation;
 - Complete and sign all required controlled substances documentation, as required.
- Communications
 - Maintain communication with dispatch and attain direct links with Base Hospitals, as required;
 - Liaise with dispatch centres, base hospital staff, police, fire, and family members to ensure relevant information is collected and proper treatment is administered;
- Participate in all mandatory training in compliance with base hospital and MOHLTC requirements.
- Adhere to all related regulations and standards as set out in legislation and District policies and procedures
- Promote a positive working environment through professional conduct with patients, patient families, coworkers, members of the public and other emergency service or agency providers; and
- Perform other related duties as assigned.

The skills, experience and qualifications we are seeking for this job include:

- Community College Diploma in paramedicine or equivalent
- Must hold current AEMCA credential to work in Ontario or be registered for the February 2019 AEMCA examination
- Certified to practice as a Primary Care Paramedic in the province of Ontario
- Meet all qualifications set out by the District Municipality of Muskoka, Ministry of Health and Long Term Care and the Ambulance Act.

- Meet the following driving record requirements:
 - Hold a valid Ontario unrestricted “F” class driver’s license (or provincial equivalent) with no more than six (6) demerit points accumulated during the year immediately prior to the date of commencement of employment.
 - Must have maintained, during the two (2) years immediately prior to the date of commencement of employment, and continued to maintain during employment, a valid driver’s license under the Highway Traffic Act.
 - Must not have been prohibited under the Criminal Code of Canada from driving a motor vehicle in Canada at any time during the three (3) years immediately prior to the date of commencement of employment and during employment.
- Must hold current HCP CPR certification
- Proven knowledge of basic life support medical care methods, procedures and techniques, and specifications related to Ambulance service, Base Hospital, equipment supplies, use of medications, vehicles and base stations
- Working knowledge of the Ambulance Act and other related legislation, policies, procedures and guidelines
- Clear Vulnerable Sector and Criminal Record Check Report valid within six (6) months of hire
- Ability to physically provide patient care and transport
- This role entails shift work and will be required to work evenings and weekends on a 24/7/365 rotational schedule

If you have the necessary skills, experience and qualifications, please review the **Paramedic Recruitment Package** and **FAQs** before submitting your application via the **“Apply Now”** link.

The District Municipality of Muskoka is committed to meeting its obligations under the *Ontario Human Rights Code* and the *Accessibility for Ontarians with Disabilities Act*. If you require disability related accommodation to participate in the recruitment process, please advise the Human Resources department as soon as possible. Accommodation may be provided in all steps of the hiring process.
Any questions regarding this posting should be directed to the Human Resources Department.