

# Are you building your Career in the field of Water & Wastewater Operations?



## The District Municipality of Muskoka is currently recruiting for Operators to join the team!

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The District of Muskoka is responsible for operating and maintaining all municipal water and wastewater systems within its six Area Municipalities – this includes nine drinking water systems and nine sewage systems plus lagoons. The primary roles of our Water & Wastewater Teams are to supply safe drinking water and to protect the environment and, by association, protect source water for drinking water and the integrity of the surface water within Muskoka.

To join our team, you will have a keen interest in maintaining safe, sufficient and reliable water systems for our communities.



Our systems are broken into three (3) regions – North (Huntsville, Port Sydney & Baysville), Central (Bracebridge & Gravenhurst) and West (Port Severn, Bala, Port Carling & MacTier). Operators may be assigned to any one of these regions.

As an Operator, you will receive day-to-day instruction and supervision from the Chief Operator, Water & Wastewater Operations, or Overall Responsible Operator (ORO), and will act as the Operator in Charge (OIC) as defined in provincial statutes, as required.

The Operator's main responsibilities include:

- Operating and maintaining all assigned subsystems, as required.
- Assisting the ORO and Lead Operators in the general operation, maintenance and repair of systems and facilities.
- Acting as “Operator in Charge” (OIC) as defined in provincial statutes.
- Coordinating the activities of assigned personnel.
- Performing all chemical tests and/or collecting samples in compliance with Certificates of Approval, legislation, policy and procedures.
- Assisting in the preparation of work schedules and documentation for the billing of third parties.
- Entering daily logging of facility performance, maintenance, repairs and processing changes
- Responding to and resolving, when possible, customer inquiries and concerns
- Performing related duties as assigned.
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Our Operators work Monday to Friday (40 hour work week), with mandatory participation in a rotating on-call schedule (which does include evening, weekend & Statutory holiday schedule). These jobs are governed by the CUPE Outside Collective Agreement.

### What you will bring to us

On the practical side, you will have a minimum of a Grade 12 diploma coupled with more than 1 year of operating experience as defined by the Licensing Guidelines of the Ministry. Your skill set will also include an aptitude for electrical and/ or mechanical work.

At minimum, Operators are required to hold two Class 1 licenses/ certificates which would allow the Operator to be designated as OIC under the Ministry regulations for the subsystem in which they are working. Applicants with OIT certificates may also be considered, however, job class and pay rates will be adjusted to OIT rates (see below). All of our Operators are expected to have solid computer skills and strong interpersonal and communications skills, enabling you to effectively and courteously interact with the public and your colleagues. As these jobs are required to

drive District vehicles, you must hold a valid Ontario driver's license.

Our expectation is that all Operators work safely and in compliance with relevant statutes and regulations and within the safe work procedures and directives as established by the District.

### **Why the District of Muskoka?**

Muskoka is a great place to live and play! We are a four-season municipality that offers a balance between family life and work. We are built around supportive and caring communities that are always growing, with wonderful schools and facilities. [Watch our video](#) to learn more!

### **What We Offer**

Permanent employees are offered a competitive total rewards package, including a comprehensive health and dental benefits plan, and enrollment in the OMERS (Ontario Municipal Employees Retirement System) pension plan. Temporary employees receive a comparable hourly wage rate but are not eligible for the benefits & pension plans.

The probationary hourly rate for a licensed **Operator** is **\$26.98** plus applicable license premiums. This rate increases to **\$29.41** per hour, per the CUPE Outside Union Collective Agreement pay grid.

**OIT** applicants can expect to earn **\$22.70** per hour (probationary), increasing to **\$24.82** per hour, per the CUPE Outside Union Collective Agreement pay grid.

We foster a professional, friendly and supportive team atmosphere and continuously strive to provide a working environment where the best people want to work. We have a strong focus on health & wellness, as well as community involvement - the people who work at the District are passionate about the community that they live in! The District is committed to creating and promoting diversity, accessibility and inclusion in the workplace.

### **How to Apply**

If you have the necessary skills, experience and qualifications, please review the "**How to Apply**" instructions on our website and then submit your application: <https://www.muskoka.on.ca/en/district-government/Career-Opportunities.aspx>

**POSTING CLOSING DATE: Friday, February 7, 2020 @ 12:00 NOON**

The District Municipality of Muskoka is committed to meeting its obligations under the *Ontario Human Rights Code* and the *Accessibility for Ontarians with Disabilities Act*. If you require disability related accommodation to participate in the recruitment process, please advise the Human Resources department as soon as possible. Accommodation may be provided in all steps of the hiring process.

Any questions regarding this posting should be directed to the Human Resources Department.