



External Posting

Posting Date: Wednesday September 30, 2020

Closing Date: Wednesday October 14, 2020 @ 12:00 NOON

Wage: \$ 18.51 - \$ 20.26 per hour

Classification: CUPE Outside Class 2

The Facilities Services Team is currently looking for a:

Temporary Part-time Custodian 1

This position will work a 20- hour work week – the scheduled shift for this job will be Monday to Friday, 5:00PM to 9:00PM. The duration of the temporary assignment is estimated to be up to thirteen (13) months.

Responsibilities of the Custodian 1 will include, but not be limited to:

- Operate cleaning equipment along with cleaning materials and supplies while providing complete janitorial services to various District facilities.
- Provide assistance in user set up and take down of meeting rooms for internal and external meetings/events.
- Assist in moving and arranging furniture, office equipment etc.
- Monitor building emergency and security systems as directed (fire alarms, lights, sprinklers etc.).
- Provide direction to part time or contract staff as required.
- Work safely and in compliance with relevant statutes and regulations and within the safe work procedures and directives as established by the District.
- Related duties as assigned.

The skills, experience and qualifications we are seeking for this job include:

- Grade 12 or equivalent with one year related experience.
- Must show initiative and be able to work with minimum supervision.
- Basic computer skills.

We would expect that your strengths would include excellent interpersonal and communication skills, which will enable you to effectively work with staff and members of the public who visit our facilities. As this job travels throughout the District, a valid Ontario Driver's license, and clean abstract, is required.



If you have the necessary skills, experience and qualifications, and support our Vision and Values of RISE (Respect and Integrity, Innovative Leadership, Synergy and Experiences) please review the “**How to Apply**” instructions on [Our Website](#) and then submit your application.

[Watch our video](#) to learn more about working at the District!

The District Municipality of Muskoka is committed to employment equity and diversity in the workplace and welcomes applications from women, racially visible individuals, people with disabilities, Indigenous peoples, and LGBTQ+ persons.

Our organization is committed to providing persons with disabilities with equal opportunities and standards of goods and services, and we are compliant with the *Accessibility for Ontarians with Disabilities Act*. If you require disability related accommodation to participate in the recruitment process, please advise the Human Resources department as soon as possible. Accommodation may be provided in all steps of the hiring process. Any questions regarding this posting should be directed to the Human Resources Department.