



**External Posting  
Custodian 1  
Temporary Part-time (Evenings)**

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**Posting Date:** Wednesday, July 31, 2019

**Closing Date:** Wednesday, August 14, 2019 @ 12:00 NOON

**Wage:** \$ 18.51 - \$ 20.26 per hour

**Classification:** CUPE Outside Class 2

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With recent changes in the Facilities Services Team, we have had an opportunity come available for a **Temporary Part-Time, Custodian 1**. The Custodian is instrumental in keeping all areas of the facility (inside & outside) clean and safe and secure.

The temporary part-time will work a 20 hour work week – the scheduled shift for this job will be Monday to Friday, 500 PM to 900PM. The duration of the temporary assignment is estimated to be up to five (5) months.

Responsibilities of the Custodian 1 will include, but not be limited to:

- Operate cleaning equipment along with cleaning materials and supplies while providing complete janitorial services to various District facilities.
- Provide assistance in user set up and take down of meeting rooms for internal and external meetings/events.
- Assist in moving and arranging furniture, office equipment etc.
- Monitor building emergency and security systems as directed (fire alarms, lights, sprinklers etc.).
- Provide direction to part time or contract staff as required.
- Work safely and in compliance with relevant statutes and regulations and within the safe work procedures and directives as established by the District.
- Related duties as assigned.

The skills, experience and qualifications we are seeking for this job include:

- Grade 12 or equivalent with one year related experience.
- Must show initiative and be able to work with minimum supervision.
- Basic computer skills.

We would expect that your strengths would include excellent interpersonal and communication skills, which will enable you to effectively work with staff and members of the public who visit our facilities. As this job travels throughout the District, a valid Ontario Driver's license, and clean abstract, is required.

The District Municipality of Muskoka is committed to meeting its obligations under the *Ontario Human Rights Code* and the *Accessibility for Ontarians with Disabilities Act*. If you require disability related accommodation to participate in the recruitment process, please advise the Human Resources department as soon as possible. Accommodation may be provided in all steps of the hiring process.

Any questions regarding this posting should be directed to the Human Resources Department.