

## The District Municipality of Muskoka is currently recruiting for a **Commander, Muskoka Paramedic Services**

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The District of Muskoka is seeking a paramedic professional to join our Muskoka Paramedic Services team within the Health department.



Reporting to the Deputy Chief, The Commander is responsible for oversight and support to the Superintendents and the day-to-day operations of paramedic staff in the delivery of patient care and reporting consistent with the Ambulance Act and related legislation. This role is required to ensure Paramedics comply with organizational policies and procedures and all applicable legislation, regulations, standards, protocols, and practices related to professional standards and quality assurance.

The Commander is responsible for, but not limited to:

- Supervise, support and evaluate Superintendents, paramedic staff and the delivery of paramedic care while ensuring compliance with Basic Life Support Patient Care Standards.
- Ensure that employees work safely and in compliance with the relevant statutes and regulations and with the safe work procedures and directives as established by the District.
- Oversee and maintain reports related to patient care, incidents, and vehicles and equipment to ensure compliance with legislative standards, including ensuring completion of Ambulance Call Reports (ACR).
- Supervise, support and evaluate paramedic skills, determining training and professional development needs of staff, provide paramedic review and feedback, and conduct field training, mentoring and proctorship as required.
- Coordinate regular auditing and maintenance of records related to paramedic qualifications and training.
- Manage the quality assurance program including conducting audits, evaluations, investigations, and education.
- Respond to major emergencies and provide support/ direction as required.
- Provide on-call support to front line staff in addition to scheduled rotation.
- Other related duties as assigned.

### **What you will bring to us**

As an experienced Paramedic professional, you will have supervisory experience in a unionized environment with the ability to interpret and apply collective agreements and policies. We would expect that your strengths will include excellent communication, presentation, interpersonal and analytical skills. Exceptional understanding and application of the Ambulance Act and its associated regulations and standards will serve you well in this role.

In terms of education, you will have post-secondary education in health care, business, public administration or related field. You will also be a Primary or Advanced Care Paramedic certified under a Base Hospital to perform delegated acts that meets all Ambulance Act and Ontario Regulation 257.

## Why the District of Muskoka?

Muskoka is a great place to live and play! We are a four-season municipality that offers a balance between family life and work. We are built around supportive and caring communities that are always growing, with wonderful schools and facilities. [Watch our video](#) to learn more!

As the Upper Tier Regional Municipality, we partner with the six Area Municipalities to work together through sound governance, managing the legacy of a healthy Muskoka by protecting the natural environment, driving a vibrant economy and enhancing the inclusiveness of our caring community.



## What We Offer

The District offers a competitive salary package, including a comprehensive health and dental benefits plan, and enrollment in the OMERS (Ontario Municipal Employees Retirement System) pension plan. We foster a professional, friendly and supportive team atmosphere and continuously strive to provide a working environment where the best people want to work. We have a strong focus on health & wellness, as well as community involvement - the people who work at the District are passionate about the community that they live in! The District is committed to creating and promoting diversity, accessibility and inclusion in the workplace.

The Annualized Salary range for this non-union staff position is: \$ 86,101 - \$ 101,374

## How to Apply

If you have the necessary skills, experience and qualifications, please review the “**How to Apply**” instructions on our website before submitting your application: <https://www.muskoka.on.ca/en/district-government/Career-Opportunities.aspx>

Once you have reviewed the instructions, please click on the “**Apply Now**” link, next to the posting, to submit your application in the specified format. If an “Apply Now” link does not exist, we are no longer accepting applications to the posting.

## **POSTING CLOSING DATE: Friday, October 4, 2019 @ 12:00 NOON**

The District Municipality of Muskoka is committed to meeting its obligations under the *Ontario Human Rights Code* and the *Accessibility for Ontarians with Disabilities Act*. If you require disability related accommodation to participate in the recruitment process, please advise the Human Resources department as soon as possible. Accommodation may be provided in all steps of the hiring process.

Any questions regarding this posting should be directed to the Human Resources Department.