

Pay it Forward Muskoka

QUESTIONS AND ANSWERS

Q1. How will proposals be judged?

All Pay it Forward applications are reviewed by the 2019 Pay it Forward Committee. Proposals will be judged on a point system, based on the criteria outlined in the Community Investment Grant Application Ranking Guidelines.

Q2. How will funds be distributed to the successful applicants?

Each successful application will be managed individually and funds will be distributed in conjunction with local organizations. All applications will be considered regardless of status as organization or individual. The District has many partners in every community across Muskoka to assist with the distribution of funds.

Q3. When does the program end?

All proposals must be submitted by: **Monday April 8th, 2019.**

If you are a successful applicant, all Pay it Forward funds must be spent by December 31, 2019 unless otherwise agreed to.

Q4. What are the types of things that cannot be funded through the Pay it Forward Program?

In your budget breakdown please include all expenses that it will take to make your program successful. Please note that Pay it Forward monies cannot be used to pay volunteers for their time (salaries), or for construction purposes (office space, building improvements).

Q5. Can businesses apply for Pay It Forward?

Pay It Forward grants cannot be used for entrepreneurial undertakings. While we are fortunate that many Muskoka businesses lead and contribute to a number of initiatives that benefit the community, it would be very difficult for a business to use a Pay It Forward grant without generating some form of profit.



Q6. When will I be notified if I've been approved for the grant?

The Pay it Forward Committee reviews each application individually and will notify applicants in writing by May 31, 2019. The Pay it Forward Committee will approve, deny, or may require more information. Information regarding application status will not be released over the phone. Decisions of the Selections Committee are final.

Q7. Who do I contact if I have questions about the application or about the program?

You can contact us via email or phone for any questions. Email: payitforward@muskoka.on.ca or Phone: 705-645-2412 ext. **4654**

Q8. Where do I submit my proposal?

Completed applications / proposals can be submitted online, faxed, mailed in, or delivered in person. (For those applications sent by mail, the date on the postal stamp will be considered the submission date.

By email: payitforward@muskoka.on.ca
By fax: 705-645-4272

By mail:

District of Muskoka
Community and Planning Services Department
Pay it Forward Muskoka Attn: Patti McKee
70 Pine Street
Bracebridge, ON P1L 1N3

Or In Person, to the attention of Patti McKee at any of our offices:

BRACEBRIDGE

70 Pine Street or 169 Pine Street

HUNTSVILLE

1 King William Street, Suite 5

GRAVENHURST

141 Main Street

