

# The District Municipality of Muskoka is currently recruiting for a Manager, Community Housing



## The District

Muskoka is a great place to live and play, and the District is a four-season municipality passionate about protecting, servicing and caring for this community. We have opportunities that will allow you to learn, grow and build your career amongst other ambitious leaders and innovators. We offer a competitive compensation package and are committed to promoting diversity, accessibility and inclusion. [Watch our video](#) to learn more.

## The Opportunity

As the Manager, Community Housing you will direct and administer the delivery of Muskoka's Community (Social) Housing responsibilities in accordance with relevant legislation and District of Muskoka policies and procedures.

### What you will do:

- Plan, direct and administer delivery of Muskoka's Community housing programs, as the Service Manager for housing in the District.
- Manage Muskoka's owned and operated housing portfolio, including maintenance of a centralized waiting list, rent calculations and collection, and annual budget preparation and analysis.
- Liaise with tenants regarding issues and concerns, and work to promote positive tenant engagement.
- Collaborate with allied human service organizations in providing social supports for tenants and the community.
- Develop housing policy and procedures and service standards, in consultation with housing stakeholders and senior management.

### What you will need:

- Graduation from a 3-year Post Secondary Program in a related program, or equivalent.
- Four to five years of progressively related experience including supervision.
- Demonstrated working knowledge of community (social) housing programs.

**For a full outline of the responsibilities and requirements, please review the job description by clicking [here](#).**

## What we are offering

This is a **Permanent full-time** opportunity at the District. The annualized compensation range for this role is **\$86,480 – \$101,820**. The District is also proud to offer the following to our permanent employees:



## The Next Step



If you have the necessary skills, experience and qualifications, and can support our vision and values (RISE: Respect and Integrity, Innovative Leadership, Synergy and Experiences), please review the "How to Apply" instructions on our website and then submit your application:

[www.muskoka.on.ca/careers](http://www.muskoka.on.ca/careers)

**This posting closes on Wednesday December 8, 2021 @ 12:00 p.m.**

Visit our [careers page](#) for other opportunities.

The District of Muskoka is an equal opportunity employer and values diversity in our workforce, encouraging applications from all qualified individuals

Our organization is committed to providing persons with disabilities with equal opportunities and standards of goods and services, and we are compliant with the Accessibility for Ontarians with Disabilities Act. If you require disability related accommodation to participate in the recruitment process, please advise the Human Resources department as soon as possible. Accommodation may be provided in all steps of the hiring process. Any questions regarding this posting should be directed to the Human Resources Department.