

## The District

Muskoka is a great place to live and play, and the District is a four-season municipality passionate about protecting, servicing and caring for this community. We have opportunities that will allow you to learn, grow and build your career amongst other ambitious leaders and innovators. We offer a competitive compensation package and are committed to promoting diversity, accessibility and inclusion. [Watch our video](#) to learn more.

## The Opportunity

The District of Muskoka is seeking a skilled Project Manager to join our watershed team on a temporary full-time basis. Our ideal Project Manager will have a background in natural resources and sciences, engineering, and/or environmental watershed management. Experience with managing and delivering large-scale water and natural resources management or infrastructure projects will be considered an asset.

### What you will do:

- Manage all aspects of assigned projects to be on time, in budget and within scope.
- Assist with or develop the project plan which may include: implementation strategy, scope, risks, identification of roles and responsibilities of various project members as well as project post mortems.
- Develop project specification documents, prepare procurement documentation, negotiate and develop contract agreements, generate project estimates, evaluate tendered bids and make recommendations for award of contracts and administer related contracts.

### What you will need:

- University degree in natural resources and sciences, engineering, and/or environmental watershed management or other related program.
- Three (3) to four (4) years' experience in a related discipline, including 2 years' project management experience.
- Proven ability to lead major projects and initiatives from concept to completion through the use of project management techniques, public relations/ communication, and conflict resolution processes.

For a full outline of the responsibilities and requirements, please review the job description by clicking [here](#).

## What we are offering

This is a **temporary full-time** opportunity at the District for **up to eight (8) months**. The annualized compensation range for this role is **\$88,080 - \$103,704**. The District is also proud to offer the following to our temporary employees:



### The Next Step



If you have the necessary skills, experience and qualifications, and can support our vision and values (RISE: Respect and Integrity, Innovative Leadership, Synergy and Experiences), please review the “How to Apply” instructions on our website and then submit your application:

[www.muskoka.on.ca/careers](http://www.muskoka.on.ca/careers)

**This posting closes on Wednesday July 13, 2022 @12:00 NOON**

Visit our [careers page](#) for other opportunities.

The District of Muskoka is an equal opportunity employer and values diversity in our workforce, encouraging applications from all qualified individuals

Our organization is committed to providing persons with disabilities with equal opportunities and standards of goods and services, and we are compliant with the Accessibility for Ontarians with Disabilities Act. If you require disability related accommodation to participate in the recruitment process, please advise the Human Resources department as soon as possible. Accommodation may be provided in all steps of the hiring process. Any questions regarding this posting should be directed to the Human Resources Department.