

The District Municipality of Muskoka is currently recruiting for a Manager, Finance



The District

Muskoka is a great place to live and play, and the District is a four-season municipality passionate about protecting, servicing and caring for this community. We have opportunities that will allow you to learn, grow and build your career amongst other ambitious leaders and innovators. We offer a competitive compensation package and are committed to promoting diversity, accessibility and inclusion. [Watch our video](#) to learn more.

The Opportunity

As the Manager, Finance you will be responsible to direct and administer the day-to-day operations of the Expenditure and/or Revenue department within the policy, procedures and guidelines of the District. This role will prepare required financial reports and draft financial statements in accordance with Ministry guidelines, public sector accounting board (PSAB) and the Municipal Act. Additionally, you will develop and recommend policies and procedures for financial systems and financial reporting requirements and ensure compliance as well as plan and implement new financial systems, processes and controls within assigned functional areas.

What you will do:

- Responsible for the implementation and maintenance of financial systems (including departmental sub-systems) ensuring an effective internal control system for revenue and expenditure within assigned functional areas.
- Manage employees in a manner consistent with District values, policies and procedures, including selection, work scheduling, training and performance evaluation.
- Responsible to ensure all financial transactions are in compliance with corporate policy and procedures directly or indirectly through support staff performing internal control procedures.

What you will need:

- University Degree and a recognized Accounting Designation (CPA, CGA, CMA or CA) or equivalent.
- Five (5) years of progressive, related and demonstrated experience.
- Thorough knowledge of financial, purchasing, accounting and auditing principles and practices, applicable legislation/regulatory standards, provincial grant processes, local government functions and responsibilities.

For a full outline of the responsibilities and requirements, please review the job description by clicking [here](#).

What we are offering

This is a **permanent full-time** opportunity at the District. The annualized compensation range for this role is **\$86,480 - \$101,820**. The District is also proud to offer the following to our permanent employees:



The Next Step



If you have the necessary skills, experience and qualifications, and can support our vision and values (RISE: Respect and Integrity, Innovative Leadership, Synergy and Experiences), please review the "How to Apply" instructions on our website and then submit your application: www.muskoka.on.ca/careers

This posting closes on Wednesday January 19, 2022 @ 12:00 p.m.

Visit our [careers page](#) for other opportunities.

The District of Muskoka is an equal opportunity employer and values diversity in our workforce, encouraging applications from all qualified individuals. Our organization is committed to providing persons with disabilities with equal opportunities and standards of goods and services, and we are compliant with the Accessibility for Ontarians with Disabilities Act. If you require disability related accommodation to participate in the recruitment process, please advise the Human Resources department as soon as possible. Accommodation may be provided in all steps of the hiring process. Any questions regarding this posting should be directed to the Human Resources Department.