

Seasonal Locks Attendants

Posting Date: Wednesday, July 29, 2026

Closing Date: Wednesday, August 12, 2026 @ 12:00 NOON

Starting Rate: \$26.17 hourly

Salary Range: \$26.17 - \$28.25 hourly

Hours of Work: 40 hours per week

Classification: CUPE Outside Class 3

Status: Temporary full-time (up to 3 months)

This job posting is for existing vacancies.

The District:

Muskoka is a great place to live and play, and the District is a four-season municipality passionate about protecting, servicing and caring for this community. We have opportunities that will allow you to learn, grow and build your career amongst other ambitious leaders and innovators. We offer a competitive compensation package and are committed to promoting diversity, accessibility and inclusion. [It's what we do!](#)

The Opportunity:

The Locks Attendant is responsible for assisting with the day-to-day operations of the Port Carling Locks/ Lift bridge, and the Port Sandfield Swing Bridge to facilitate the passage of vessels through the locks, and maintenance activities related to the Locks and the general upkeep of the surrounding facilities, landscaping and parks.

What you will do:

- Operate the locks (open/ close gates), lift bridges and traffic gates at locks and bridges by using electrical and hydraulic controls.
- Regulate lock water levels by starting and stopping pumps, opening and closing valves, etc.
- Provide courteous customer service to patrons and visitors, including explaining operational and safety rules and procedures to ensure safe passage and use of the locks and surrounding facilities.
- Identify the order and number of vessels passing through the locks to ensure the safety of crews and vessels; use the public address system, marine radio equipment and/ or TV monitor to control boats and street traffic.
- Maintain records and logs legibly and in detail as required.
- Collect user and permit fees and process cash payments from locks patrons; balance daily receipts, and conducting inventory checks and replenishment ordering, as required.
- Conduct security checks of area for public safety and to prevent unauthorized entry where necessary
- Load and unload equipment and/ or supplies.
- Perform maintenance duties such as cleaning locks, park and building facilities, dock maintenance, sweeping, picking up litter, washing windows, cleaning furniture, grounds keeping/ landscaping, etc.
- Use and operate a variety of machinery and equipment at the locks and park facilities.
- Work safely and in compliance with relevant statutes and regulations and within the safe work procedures and directives as established by the District.
- Act as Lockmaster in his/her absence, as assigned.
- Participate in the rotational on-call schedule for after-hours needs at the Locks and Bridges
- Other duties, as assigned.

What you will need:

- Minimum Grade 12 education and a minimum of six (6) months of related work experience.
- Must be able to complete physically demanding work, including work in an outdoor environment.
- Must be able to work independently at times and be comfortable interacting and speaking professionally with members of the public /contractors/staff members/stakeholders an asset.
- An aptitude and general understanding of minor mechanical and electrical repairs is required, as well as a proficiency with computers and related programs.
- This role entails shift work and will be required to work some evenings and weekends.
- First Aid Certification would be an asset, coupled with a general understanding of the Occupational Health and Safety Act requirements and WHMIS; OTM Book 7 training an asset.
- Comfort working around water is required.
- Must hold a valid Ontario (G) driver's license

What we are offering:

The District is proud to offer the following benefits with this job:

- OMERS pension
- Work-life flexibility
- Perks and discounts
- Wellness programs
- Fostering and fun environment

- Professional development and education opportunities
- Pay range progression based on length of time in the job

The Next Step

If you have the necessary skills, experience and qualifications, and can support our vision and values (RISE: Respect, Innovation, Service and Equity), submit your application using the apply now link below.

[**APPLY NOW**](#) or visit our [careers page](#) for other opportunities.

The District of Muskoka is an equal opportunity employer and values diversity in our workforce, encouraging applications from all qualified individuals. Our organization is committed to providing persons with disabilities with equal opportunities and standards of goods and services, and we are compliant with the Accessibility for Ontarians with Disabilities Act. If you require disability related accommodation to participate in the recruitment process, please advise the Human Resources department as soon as possible. Accommodation may be provided in all steps of the hiring process. Any questions regarding this posting should be directed to the [Human Resources Department](#).