

# The District Municipality of Muskoka is currently recruiting for a Waste Facility Operator



## The District

Muskoka is a great place to live and play, and the District is a four-season municipality passionate about protecting, servicing and caring for this community. We have opportunities that will allow you to learn, grow and build your career amongst other ambitious leaders and innovators. We offer a competitive compensation package and are committed to promoting diversity, accessibility and inclusion. [Watch our video](#) to learn more.

## The Opportunity

The Waste Facility Operator oversees the construction, operation and maintenance of landfill sites, transfer stations and other facilities with a minimum of supervision. Designated By-law Enforcement Officer for solid waste matters.

### What you will do:

- Supervises assigned personnel.
- Oversees, inspects, monitors and records all construction, operation and maintenance activities to ensure compliance with Certificates of Approval, contract documents, plans, specifications, schedules, policies, standards, guidelines and good engineering practice.
- Responsible for all aspects of the operation of landfill sites, transfer stations and other facilities including, placement, compaction and cover of wastes; surveying and footprint control of the landfill area; inspection and acceptance or rejection of wastes; access control; litter, dust, odour and pest control; equipment maintenance; snow and storm water management; implementation of site operation and development plans and the management of diverted materials and composting operations.

### What you will need:

- Grade 12 education and four to five years of related experience or graduation from a two year community college in an environmental program with 1-2 years previous experience in landfill operations.
- A sound knowledge of environmental regulations, electrical and mechanical systems.
- Excellent project management, communication and computer skills.
- Hold a valid Ontario Class “A” driver’s license with a “Z” endorsement.

**For a full outline of the responsibilities and requirements, please review the next page.**

## What we are offering

This is a **Permanent Full-time** opportunity at the District. The hourly compensation range for this role is **\$29.29 - \$ 31.93**. The District is also proud to offer the following to our permanent employees:



## The Next Step



If you have the necessary skills, experience and qualifications, and can support our vision and values (RISE: Respect, Innovation, Service and Equity), please review the “How to Apply” instructions on our website and then submit your application: [www.muskoka.on.ca/careers](http://www.muskoka.on.ca/careers)

**This posting closes on Wednesday, February 28, 2024 @ 12:00 p.m.**

Visit our [careers page](#) for other opportunities.

The District of Muskoka is an equal opportunity employer and values diversity in our workforce, encouraging applications from all qualified individuals

Our organization is committed to providing persons with disabilities with equal opportunities and standards of goods and services, and we are compliant with the Accessibility for Ontarians with Disabilities Act. If you require disability related accommodation to participate in the recruitment process, please advise the Human Resources department as soon as possible. Accommodation may be provided in all steps of the hiring process. Any questions regarding this posting should be directed to the Human Resources Department.

**JOB DESCRIPTION**  
**Waste Facility Operator**

<b>Department:</b>	Engineering & Public Works	<b>Reports to:</b>	Manager, Solid Waste
<b>Effective Date:</b>	October 2011	<b>Supersedes:</b>	April 2006
<b>Classification:</b>	CUPE Outside Class 6	<b>Job Evaluation Date:</b>	April 2006

**SUMMARY:**

Oversees the construction, operation and maintenance of landfill sites, transfer stations and other facilities with a minimum of supervision. Designated By-law Enforcement Officer for solid waste matters.

**MAJOR RESPONSIBILITIES (not limited to):**

- Supervises assigned personnel.
- Oversees, inspects, monitors and records all construction, operation and maintenance activities to ensure compliance with Certificates of Approval, contract documents, plans, specifications, schedules, policies, standards, guidelines and good engineering practice.
- Maintain daily activity logs for each facility, as directed.
- Responsible for all aspects of the operation of landfill sites, transfer stations and other facilities including, placement, compaction and cover of wastes; surveying and footprint control of the landfill area; inspection and acceptance or rejection of wastes; access control; litter, dust, odour and pest control; equipment maintenance; snow and storm water management; implementation of site operation and development plans and the management of diverted materials and composting operations.
- Enforce By-laws related to solid waste.
- Deal with customer inquiries and complaints.
- Assist in the acquisition of required materials, equipment, parts and services and in the preparation of work schedules and documentation for the billing of third parties.
- Operate excavators, loaders, compactors and other equipment as required.
- Work safely and in compliance with relevant statutes and regulations and within the safe work procedures and directives as established by the District.
- Undertake standby duties on a rotational basis as required.
- Perform related duties as assigned.

**EDUCATION, EXPERIENCE & QUALIFICATIONS:**

- Grade 12 education and four to five years of related experience or graduation from a two year community college in an environmental program with 1-2 years previous experience in landfill operations.
- A sound knowledge of environmental regulations, electrical and mechanical systems.
- Excellent project management, communication and computer skills.
- Hold a valid Ontario Class "A" driver's license with a "Z" endorsement.

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