



EMPLOYMENT OPPORTUNITY

Position: Application Support Analyst	Status: Permanent Full-time
Wage: \$27.17 to \$29.84 per hour	Classification: Inside Union Class 7
Posting Date: August 11, 2010	Closing Date: 12:00 noon on September 10, 2010

POSITION SUMMARY:

Maintain core application software and databases for I.T. Services, with minimum supervision

MAJOR RESPONSIBILITIES: (Not limited to)

- Maintain core application software and databases.
- Work closely with staff and users regarding all aspects of application support and database requirements.
- Develop client-based solutions based on industry-accepted standards, to satisfy user requirements. Test and manage applications to provide an optimum level of service.
- Provide application connectivity.
- Assist with data base access, data extraction and report generation.
- Provide project reporting and application feasibility/cost benefit analysis.
- Research, analyze, create and report on new techniques, technologies and approaches.
- Develop and deliver application training to staff and users, via telephone, email or in-person.
- Advise of any systems or hardware constraints, which may effect current or future production or development.
- Maintain confidentiality of information that may be disclosed when working on users systems.
- Perform other related duties, as assigned.

EDUCATION, EXPERIENCE AND QUALIFICATIONS:

Graduate of a three-year Community College with a diploma in a related field or equivalent, including courses in database design, installation and management. Three to four years progressive experience with operating systems, relational database administration and application support, implementation and development (in a medium sized environment). Excellent computer based analytical skills. Excellent oral and written communication skills. Proven ability to work in a team, effectively interact with others, handle a number of ongoing projects and ability to work independently. Valid Ontario driver's license.

Please visit the Employment Opportunities page of our website for information on how to apply for this opportunity.