

THE DISTRICT MUNICIPALITY OF MUSKOKA

Community Services

Job Description

POSITION TITLE: Activity Assistant

CLASSIFICATION: Summer Student

POSITION SUMMARY:

Responsible for assisting with programs, transporting residents, nourishment/feeding program, 1-to-1 resident visits, computer/filing/office work.

MAJOR RESPONSIBILITIES: (Not limited to)

- Assist staff with residents, within the building and during outings;
- Lead programs under staff supervision;
- Work alongside Restorative Care staff to assist with mobility programs;
- Contribute information towards resident interdisciplinary care conferences;
- Plan and decorate for special theme days;
- Interact with frail elderly;
- Other related duties as assigned.

EDUCATION, EXPERIENCE AND QUALIFICATIONS:

Prefer student with educational background related to Gerontology or Recreation Studies. Student should be creative, flexible and well organized.

Students must be enrolled in full-time post secondary studies for the following school year with proof of enrolment provided to the Human Resources department when requested.

Students shall be hired based on qualifications, experience, skills, abilities and course of study applicable to position being filled. Relationship to another employee in the District shall not be a consideration in the hiring process.